

Insertion Order

Client Information:	Today's Date:		
Company name:			
Address:			
City:	_ State:	Zip	D:
Contact name:	E-mail:		
Telephone:	Fax:		
Agency Information: Bill agency or client?			
Company name:			
Address:			
City:	State: Zip:		
Contact name:	E-mail:		
Telephone:	Fax:		
Web Address to Link Ad to:			
Online Program**	Start, End Date	Site Department	Rate
Newsletter Top Banner		N/A	
Newsletter Banner #2		N/A	
Newsletter Button/Skyscr.		N/A	
Newsletter Featured Product		N/A	
Website Banner/Side Box			
Website Skyscraper			
Website Button/Vendor Video			
Website F. Product			
Case Study/S. Spotlight			
Product & Service Directory			
Maximum three ads in rotation		Program Total:	