



Insertion Order

Client Information:

Today's Date: _____

Company name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact name: _____ E-mail: _____

Telephone: _____ Fax: _____

Agency Information:

Bill agency or client? _____

Company name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact name: _____ E-mail: _____

Telephone: _____ Fax: _____

Web Address to Link Ad to: _____

Online Program**	Start, End Date	Site Department	Rate
Newsletter Top Banner		N/A	
Newsletter Banner #2		N/A	
Newsletter Button/Skyscr.		N/A	
Newsletter Featured Product		N/A	
Website Banner			
Website Skyscraper			
Website Button			
Website F. Product/Reprint			
Case Study/S. Spotlight			
Product & Service Directory			

Program Total:

Maximum two ads in rotation per website ad slot.